

Send resume to admin@epworth-umc.com

Music Leader

JOB TITLE: Music Leader (part-time, non-exempt)

ORGANIZATION: Epworth United Methodist Church, Franklin, Tennessee

GENERAL JOB DESCRIPTION

Work with the Senior Pastor to facilitate music for Epworth United Methodist Church Sunday worship service.

This is a part-time position with an expectation of 10 hours/week or 40 hours/month. Work schedule to be flexible. This position is not eligible for benefits.

The pay scale is \$20-\$25 per hour dependent upon relevant experience.

Candidates must pass a background check, provide references, and successfully complete the Safe Sanctuaries online training course.

QUALIFICATIONS AND REQUIRED SKILLS

Education: High school diploma or GED equivalent required.

Experience: Musical performance experience required.

Faith: Evidence of intentional discipleship and faith in Jesus Christ.

Music: Ability to effectively plan music to compliment the worship theme and facilitate music into worship with creativity.

Communication Skills: Excellent verbal and written communication skills.

Dependability: Able to meet deadlines and be reliable.

Team Mindset: Ability to be a team player and work collaboratively; ability to be adaptable.

Interpersonal Skills: Capacity to work collegially and develop rapport with wide and diverse individuals and leaders. Ability to work well with church management and staff as well as congregation members.

Customer Service Orientation: Participates in a culture of hospitality and consistency for all processes and to the benefit of Epworth United Methodist staff and members.

MAJOR DUTIES AND RESPONSIBILITIES

- Work in tandem with the ministerial staff and pianist to create meaningful, and spirit-filled worship that is grounded and centered in the scriptural text for worship.
- Be in regular prayer and participate in faith-based study and personal worship, as well as take seriously the development of your own discipleship and faith life.
- Attend and help lead Sunday worship services on a highly consistent basis. In the event of an absence, arrange in advance for a substitute. Pay for the substitute will be coordinated by the Music Leader from his/her pay.
- Work with church staff to ensure music/audio equipment is functioning and report any issues or requests to the Communications Director.
- Coordinate and communicate song choices to Senior Pastor. Send hymns and special music selections weekly to the pianist by 10 am Wednesday for her to make prelude, postlude and offering selections. Send the final selections to the Communications Director by noon on Thursday for inclusion in the worship service bulletin.
- Communicate by Friday at 10 am worship set-up needs, such as microphones, DI boxes, music stands, etc., to the Communications Director.
- Coordinate and lead additional special worship music using church members such as the women's ensemble and the handbell group.
- Build a quarterly schedule of potential musical enhancements to worship.
- Assist in planning and executing special musical events at Epworth in support of community outreach and membership growth as requested.

Signature Approved By: _____

Date Approved: _____

Date Last Reviewed: _____

Last Reviewed By: _____